

Minutes of a meeting of the Governors of St Hilary School; Tuesday 20th March 2018.

Present:			
Dave Sharp (Chair)	DS	Ashley Larter	AL
Kelley Butcher (Headteacher)	KB	Louise Greygoose	LG
Rob Hamshar	RH	Joher Anjari (late arrival)	JAn
Michelle Brant	MB		
Jo Atkinson	JA		
Alex Cock	AC		
		Janet Standring (Clerk)	JS
Apologies:		Pecuniary Interests:	
Yvonne Oates	YO	No changes recorded	
Erika Hewett	EH		
Peter Scrase	PS		
Joher Anjari (late arrival)	JAn		

		Action
1	Minutes:	
1.1.	The minutes of the last FGB were approved to be accepted All in favour	
2.	Matters Arising:	
2.1.	Projected numbers for September 2018 were better than originally forecast and were now 25/26 and this could rise before September	
2.2.	Early Years report still to be circulated	KB
2.3.	The decking area will be replaced over the Easter Holidays out of the maintenance budget.	
2.4.	Parental support will facilitate the painting of the fencing and steam washing	AC
2.5.	The stakeholders survey had gone out this week	
2.6.	It was suggested that the MAT should be a specific question on the surveys	
2.7.	Survey results were in line or an improvement in the comments from last year	
2.8	NK had undertaken a Health and Safety visit which had been circulated	
2.9	Induction training for Governors with Bex Couch would take place on 18 th April	
2.10		



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	All governors should now be using school emails and were asked to	Governors
	email the clerk to ensure that the system was working	
3	Head teacher and SEND Report;	
3.1.	This had been circulated in advance of the meeting.	
3.2.	A discussion took place with regards to SEN support. It was noted	
J	that there was a difference in the attainment of pupils who had 1.1	
	support.	
3.3.	Applications for 2 HCEP were in place at present	
3.4.	Data figures for SEN and PP children were discussed	
3.5.	It was important that provision was appropriate to all children	
3.6.	The last pupil progress meetings had unpicked the learning and	
-	discussed what progress was being made	
3.7.	PP; attainment in writing; boys are the focus for the SDP	
3.8.	Is it the boys that are driving the writing results down?	
3.9.	This is the case but it was hoped that the next set of data would show	
	an improvement.	
3.10	Does this show children working at greater depth?	
3.11	This is demonstrated in the data	
3.12	The children are doing tests at present and the new data will be	
	available about the second week back after Easter.	
3.13	DS, LB and JA will analysis the data before the next FGB meeting on 8	DS LB JA
	May 2018	
3.14	Attendance; figures are good compared to national	
3.15	There are persistent offenders who are in general PP children but	
	there have been improvements in this area	
3.16	Are there outside agencies involved with any of the persistent offenders?	
3.18	This is not the case, some of the children have medical problems and	
	this can account for absenteeism.	
3.19	Curriculum; it was considered that the children was offering amazing	
	opportunities for children to explore the curriculum	
3.20	Children were gaining in confidence and all children had a role to play	
	in dramatic productions which were all inclusive and the children's	
	performances were great	
3.21	A discussion took place regarding this	
4	MAT update; (Leading Edge Academies Partnership);	
т 4.1.	DS and KB attended a Trustees meeting and DS had been elected as a	
1	member of the Board.	
4.2.	The new Logo had been finalised.	
4.3.	Groups of Head's were looking at the Scheme of Delegation	
4.4.	Head's would formulate their own SIP which would be overseen by	
	the CEO	
4.5.	Policies had been discussed a number of these could be generic	
4.6.	Trustees meetings; DS considered that this would be a good group of	
	people to work with	
4.7.	Sarah Davy would be the CEO of the new MAT	
4.8.	KB had been over to the Isles of Scilly to talk about the curriculum at	
	the Five Islands school	



4.9	She had met with Jo Yates who is head of school and with the primary	
	lead on the main island and on St Agnes	
4.10	Curriculum had been raised as a concern at their last Ofsted	
	Inspection	
4.11	A new tracking system and the Cornerstones Curriculum were now	
	being used and KB had sent data across for perusal	
4.12	Ideas for a children's event were being formulated	
4.13	An email from a parent was circulated, she had been the school's legal	
	representative when they became an academy, she was positive	
	about the MAT but had raised a few issues, which were areas that	
	were already being addressed. It was pointed out that the Trustees	
	should be expertise based as opposed to a set number of Trustees from each school	
4.14	Once finalised the Scheme of Delegation would be circulated to all	КВ
4.14	Governors	KD
4.15	All the schools in the new MAT would be the subject of a due diligence	
עייד	assessment prior to the final conversion	
4.16	It is hoped that the new MAT will be formed from the 1 st September	
"""	2018	
4.17	What will happen to the school reserves?	
4.18	At present it is proposed that all the money will be held by the MAT	
	SD has been appointed as CEO to the new MAT, full time at present	
4.19	and 3 days per week from September 2018. This move is in order to	
	concentrate on the MAT and the issues with Five Islands School	
	There is an Acting Head of School at Mounts Bay	
4.20	The CEO salary is covered for the first year but it may well have to be	
4.21	covered from the school budgets subsequently. This will have to be	
	considered	
4.33	Financial systems will have to be discussed, there is a lot of expertise	
4.22	in St Hilary School and it may be that this can be sold to other schools within the MAT	
•	Future consultancy roles that KB or RH were involved in will be	
4.23	charged for	
45	The MAT is for the 5 schools and it was felt that it should be written in	
4.24	the articles to safeguard the future size of the Trust. A discussion	
•	took place on this	
	KB explained the format of how the Trust was elected	
4.25	Members are not allowed to be Trustees they only have the right to	
4.26	appoint Trustees. They have a code of conduct to follow	
	A discussion took place on how cost savings could be made by sharing	
4.27	of expertise and staff	
4.50	KB did not consider there would be competition within the schools	
4.28	within the MAT in terms of pupils numbers The school curriculum and rewards and behaviour policies would be	
4 20	The school curriculum and rewards and behaviour policies would be maintained by the individual schools	
4.29	It was important that schools maintained their autonomy.	
4.30	It is important that the very best standards are offered for the	
4.31	children in all the individual schools	
5	Learning and Standards;	
5.1.	Health and Safety report had been circulated;	
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	This was discussed and recommendations had been made for the		
	This was discussed and recommendations had been made for the		
	policy to be updated. This will be presented to the payt governors meeting.		
	This will be presented to the next governors meeting		
	Thanks were expressed to NK for undertaking this after he had		
	resigned as a governor		
5.2.	EYFS visit still to take place		
5.3.	Report on quality of teaching;		
	Nearly all the monitoring had now been carried out		
5.4.	No Safeguarding report		
6	Resources, Finance, staffing and premises;		
6.1.	Budget Monitoring Report;		
	This was circulated to Governors		
	Figures were looking better than originally projected.		
	 SEN figure to be clarified with the LA as this was less than predicted 		
	 Staff sickness insurance claims; this money had now been paid 		
	As a member of staff was leaving at Easter, MB would be		
	covering a class for the summer term with PPA and half a days		
	SEN time and cover for other meetings		
	PPA timetable reviewed for the summer term and this will be		
	covered by TA's and PE Premium staffing		
	£10,000 allocated to buildings maintenance for necessary		
	works to be carried out		
	 School Improvement £400. As part of the MAT this role would 		
	be undertaken by the CEO		
	£784 in and out figure (PTA)		
	 Class budgets vary dependant on the number of children 		
	 Catering; School Meals figures to be checked with CF but the 		
	money is usually reimbursed at a later date		
	 Surfing £3,350 due to late invoice; this takes into account this 		
	summer's figure		
	Fun Zone; difficult to predict numbers who will attend, this		
	may represent a loss this year. Costs for fun zone are due for		
	an increase		
	Breakfast Club; is making a profit to date		
	 Predicted carry forward of over £80,000. 		
6.2	Clerks /Chair's Report/Governor Training;		
	Training for all Governors was being offered by the Diocese on		
	Thursday 19 th April, 9.30am to 12 noon at Church House		
	Threemilestone at a cost of £20 each this is of benefit to new		
	and experienced Governors. Bookings through Bex Couch		
	Specific induction training for Governors would be run by Bex		
	Couch at St Hilary School 19 th April		
	Local and national strategies are quiet at present, no further		
	changes to take place other than what was already agreed		
	A special meeting could be held on the MAT if Governors		
	required this		
6.3.	Governor Action Plan;		
	Future sustainability		





7.	Diary Dates;	
7.1.	8 th May 2018	
7.2.	th -	
8	Exclusions; None presented	
9	Governor Effectiveness;	
	Regular meetings between Head and Chair	
	Governor monitoring and analysing of data	
	Working to ensure future sustainability by investigating the	
	possibility of becoming part of a MAT	
	Governor appointed to Trustee Board of new MAT	
	Health and Safety report completed	
	Budget monitoring taken place	
	- baabeemonitoring taken place	

The meeting closed at 8.35pm	
Signed:	Date: