

## ST HILARY SCHOOL

### Photograph Consent Form

Every couple of years we like to update our photograph and video consent records to take into account any changes in circumstances. Occasionally, we may take photographs of the children at our school. We use these images as part of our school displays and sometimes in other printed publications. We will also use them on our school website, Facebook page and Twitter account.

If we take and use photographs, the following conditions will apply:

- We will not re-use any photographs or recordings a year after your child leaves this school. Historic photographs will remain on our school website and social media feeds.
- We will not use the personal details or full names (first name and surname) of any child or adult in a photographic image or video, on our website, on our social media platforms in our school prospectus or in any of our other printed publications.
- We may use group or class photographs or footage with very general labels, such as 'a science lesson' or 'making Christmas decorations'.
- Images of pupils will only be taken where children are suitably dressed, to reduce the risk of such images being used inappropriately.
- Websites and social media platforms can be viewed throughout the world and not just in the United Kingdom where UK law applies.
- Learning Journeys and Records of Achievement are used to celebrate your child's progress throughout school. These are sent home at the end of Reception and Year 6. Photographs of individuals, groups or classes of children may appear in these records.
- Our school may be visited by the media who will take photographs or film footage of a high-profile event. Children may appear in these images, which will sometimes be published in local or national newspapers, or on approved websites. There may also be occasions where children attend a school visit or event and the organisers wish to take photographs for their use. Names of children will not be given in this circumstance.
- We may use group or class photographs or footage with very general labels, such as 'a science lesson' or 'making Christmas decorations'.
- We will only use images of pupils who are suitably dressed, to reduce the risk of such images being used inappropriately.
- Websites and social media platforms can be viewed throughout the world and not just in the United Kingdom where UK law applies.

*To comply with the General Data Protection Regulations, we need your permission before we can photograph or make any recordings of your child. Please answer the questions below, then sign and date the form where shown and return the completed form to the school.*

**Name of child:** \_\_\_\_\_

- I give permission for my child's photograph to be used within school for display purposes. **YES / NO**
- I give my permission for photographs of groups or classes in which my child may appear, to be used in Learning Journeys/Records of Achievements belonging to other children **YES / NO**
- I give permission for my child's photograph to be used in other printed publications. **YES / NO**
- I give permission for my child's image to be used on our website. **YES / NO**
- I give permission for my child's image to be used on the school's social media sites **YES / NO** (e.g. Facebook & Twitter)
- I give permission for my child to appear in the media. **YES / NO**
- I give permission for my child to have their photograph taken by organisers of events that my child attends with the school *eg. sport fixtures, choir events.* **YES / NO**

**Parent/guardian signature** \_\_\_\_\_

Please print name \_\_\_\_\_