



St Hilary School PTA 2015/2016

NOMINATION FOR PTA COMMITTEE AND CLASS REPS

NAME.....

I would like to nominate.....for the position of:

Chair

Deputy-Chair

Treasurer

Secretary

Committee Member (3 required)

(Please circle as appropriate)

For existing Committee Members

Please circle the relevant answer: I would like to: Stand Again Stand Down

I would like to become a Class Representative for Class.....

CLOSING DATE – END OF DAY ON FRIDAY 19th SEPTEMBER

Please give your completed form to Dot by the school office, email us at

sthilaryPTAcommittee@groups.facebook.com

We hope to see as many of you as possible at the meeting on Thursday 24th September at 9am in the staff room where the AGM/election will be held.

We hope to see lots of faces new and old, do come along - it is a really friendly crowd with cake!



PTA – A new year and new committee

We hope to obtain registered charity status for the PTA this year. The reason for doing this is it could open up our fundraising to many new avenues available by way of tax relief through Gift Aid, grants from large organisations and private fundraising efforts only open to registered charities.

In 2014/2015, we raised over 6K for outdoor learning provision. This will include many things to aid outdoor teaching, environment, science and nature.

In order to register, we need a committee so will be holding an AGM on September 24th at 9am in the school staff room and running committee elections.

At this meeting, a new PTA Committee will be elected. The PTA committee requires new members, with the following specific vacancies:

Chair – Nominations urgently required and all welcomed

Leads PTA meetings. Liaises with the Head teacher regarding the school's needs. Oversees the project/event leaders and fundraising efforts.

Deputy-chair – All nominations welcomed

A supporting role to the Chair, deputises as required and shares responsibilities with the Chair as above.

Treasurer – Post held by Nikki Nudd - Administering bank accounts, expenditure and finances for events, produces financial reports and annual accounts

Secretary – Post held by Elaine Ferrell - Linking all correspondence between the school and the PTA. Manages administration, agendas, minutes, fund raising requests and thank you letters etc. Helping the chair with the AGM and the annual report.

Committee Members – All nominations welcomed

Attend PTA meetings (6 per year), assist with events and represent views and requests from other parents. As the committee represents all parents, we would ideally like to have members from all Year Groups, so even if you are new to the school, you would be very warmly welcomed. Fundraising is the main activity of the PTA and all committee members share responsibility for running our events.

Class Reps

Work as an extension of the PTA Committee, helping with ticket sales and act as a communication link for other class parents. Ideally we would like two reps per class, one which should be on the main committee to make it easier to share information. You should nominate yourself for a class your child or children are in.

Newly Elected Officers will work together with the current secretary (Elaine Ferrell) and treasurer (Nikki Nudd) as a team to ensure smooth management of the PTA.

The PTA relies heavily on the continuing support of all parents and staff for our increasing success. In addition to these Officers, there must be at least eight elected Members who are eligible to vote on PTA issues.

Any nominations for Elected Officer positions must be completed prior to the AGM and handed in to Dot on reception by Friday 12th September or email to sthilaryPTAcommittee@groups.facebook.com

The AGM and election will be held at the school on Thursday September 24th at 9am in the staff room.

Please come along to see what we do, meet lots of other mums (new and less new!) and learn how you can get involved.

Thank you,

The St Hilary PTA