

MINUTES PTA MEETING 05/10/2017

Present:

Tamsyn Stevens (TS) *Chair*.
Jodie Ellis (JE)
Ailsa Wright (AW)
Nessie Hill (NH)
Sarah Morrish (SM)
Trina Lamb (TL)
Sarah Stephens (SS)
Kay Collins (KC)
Carrie Semmens (CS)
Laura Waters (LW)
Kelley Butcher (KB)

Apologies:

Katie Bull
Phaedra McDowell
Jady Challoner
Jo Atkinson
Abi Rhodes

1. Additions to previous minutes AGM 21/09/17

Bike shed

Clarification sought regarding previous fundraising objective of a new bike shed. KB explained that the only purchase so far from last years funds is the polytunnel and a new list of priorities was given at this years AGM. Seems that there was been a misunderstanding over the bike shed and therefore TS established that we need to have a list that can be shared so that it is clear what the fundraising objectives for the year are.

ACTION: TS

Halloween Disco

TS asked for it to be minuted that unfortunately the Halloween disco will not take place this year due to the new committee only having been elected in in September therefore not leaving sufficient time to organise a large event. She was keen to acknowledge that this tends to be a popular event and that hopefully it could take place again next year with better forward planning. The election of a new committee also means that there would be scope for new and different events throughout the year.

Christmas cards

PM offered to lead on this activity.

The rest of the minutes were agreed as correct.

2. Harvest Festival

Boxes from Thornes coming next Thursday (13th). Any left over produce will go to the food bank who collect on Tuesday but not deliver until Thursday so any perishables will be donated to a local homeless project.

Church decoration

Tea and cake sale following church service - profits shared equally between church and school.

Needs setting up in hall at 1300.

Information and requests for donations will be in the newsletter 06/10/17 and poster to follow.

ACTIONS: Facebook reminder - TS

Boxes - NH/ SS
Church decoration - Anna Hewitt
Cake sale set up and serving NH/ SS/TL + any other volunteers

3. Halloween

Ideas: Cake sale
Candy floss
Non-uniform deemed too disruptive and issues around Halloween theme as not everyone will want to participate.
Movie night - discussion around themes- Christmas film, Spring/ Easter/ Valentine's disco
??Hollywood theme - Mike Rodway photographer??, red carpet props, price per picture/ digital options
Pyjama party - ticketed event, film, hot drink, cookies, popcorn [1530/1600-1800](#), Jan/ Feb time
Discussions around whether such events should be free or fundraisers and majority agreed they should be fundraising activities.
Discussion regarding cake pricing and that we need to have a better pricing strategy as 20p for a homemade cake does not even cover ingredient costs.

It was agreed that a cake sale would be held on 31/10/2017. Will need a poster in the last newsletter before half term.

ACTIONS:

Newsletter advert re: Halloween cake sale & request for donations - ?
LW/ JE/ CS + any other volunteers to man cake stall
Agenda item for future meeting re: future events
Book disco for Halloween 2018 - ?
Cake pricing strategy

4. Children in Need

17th November. Cake sale at break time (1010) any left over cakes to be sold off after school

ACTION: SS/JE/LW to man cake stall + any other volunteers
Will need poster/ newsletter nearer the time

5. Christmas Fayre

Date agreed as Friday 1st December.
Everyone agreed that they wanted something that was more of an event for the children rather than just a parents' shopping evening.
Discussed possibility of simultaneous Christmas disco but KB expressed some issues re: safeguarding so this was deemed untenable. Also no food or drink in classrooms.

Therefore suggested that Santa's grotto event be amalgamated into Christmas Fayre. Previous issues re: queues for this so a cloakroom ticket system suggested. Festive Storytelling whilst waiting also suggested ?college drama students to be involved?

Chocolate tombola, jam jars and class crafts to continue. PTA stall
Stalls in classrooms ? External stall holders as we have already had some outside interest. ?
Louise Ellis jewellery, SS Body shop
Last year's snowman Nerf game was a great success- didn't raise a lot but extremely popular with the children but needs a more suitable location. ? Mrs Davies cloakroom or Year 6 room?
Raffle- hampers. Star prize of a meal if able to obtain donation- try Mexico Inn Long Rock, The Yacht, Sandbar as these have previously donated.
Bar ?Brigitte Wagstaffe
Bag decoration? Cassis Marsden
?Male voice choir- Barry Wright
Costa?

ACTIONS: AW / Katie Bull to contact supermarkets and local restaurants
KC to enquire about donation from The Cornish Barn
TS to discuss catering options with Mel Tilly

For further discussion at next meeting.

6. Christmas Cards

Previous years has raised £400+

Pictures need to be completed before half-term in order for them to be uploaded and turned around to allow timely delivery back to the school.

In view of this short timescale, teachers may appreciate extra support- PTA members to offer help.

ACTIONS: TS to draft note to teachers regarding this

Ask PM if there is a checklist available for classes to ensure images are printable.

All class reps to offer help (AW to ask Charlotte Smith to take on Mrs Sandow's class while KB away.)

7. Easyfundraising

TS explained the system for those who were unaware of it.

Need to raise awareness of this as it is a cost free activity.

ACTION: AW to produce Easyfundraising info- flyer, poster, Facebook information

8. DBS

Any regular visitors to school need to have a DBS check

ACTION: All PTA members to see Dot to check up-to-date DBS

9. Communication

TS requested volunteers to be responsible for various aspects of communication

Website page, Facebook, emails, posters,

ACTIONS:

Facebook- TS

Emails- AW

Noticeboard- LW

Website -KB

10. Spring/ Summer events

Regular events: Mother's Day cream tea - Friday before Mother's Day Friday 9th March

Comic Relief ?24th March

Summer Fayre

Pizza and Play sessions

Other ideas: Spring disco

Pyjama party as minuted in agenda item 2

Quiz nights - themed, chilli, class tables? Jude Gardner as Quizmaster??

Class fundraising- monies raised will stay within that class

11. AOB

No other business.

Date of next meeting: TBC week following half-term.